

Centre for Distance Education :: Acharya Nagarjuna University

B.L.I.Sc.

Paper I — FOUNDATION OF LIBRARY AND LIBRARY MANAGEMENT

Time : Three hours

Maximum : 75 marks

Answer any FIVE questions.

All questions carry equal marks.

1. Mention various types of libraries. Discuss the objectives and functions of academic libraries.
2. Discuss the features of AP Public Library Act.
3. State the five laws of Library Science. Discuss the first law of Library Science in detail.
4. Describe the role of Professional bodies in the development of Libraries.
5. Describe the activities of RRRLF.
6. State the principles of Management according to Henry Fayol. Describe the Library staff formula of Dr. S. R. Ranganathan.
7. Mention various budgets. Discuss them briefly.
8. What is Charging method. Discuss any one detail.
9. Write note on any THREE of the following.
 - (a) Accession Register.
 - (b) ILA.
 - (c) Shelf list.
 - (d) Stock verification.
 - (e) Annual report.

Paper II — LIBRARY CLASSIFICATION THEORY

Time : Three hours

Maximum : 75 marks

Answer any FIVE questions.

All questions carry equal marks.

1. What is library classification? Discuss the functions of library classification.
 2. Discuss the modes of formation of subjects.
 3. Describe the five fundamental categories of S.R. Ranganadhan.
 4. Describe the components of Call No.
 5. What is notation? Discuss the functions of notation.
6. Describe the salient features of Dewey Decimal Classification.
7. Write an account on principles of facet sequence.
8. What is common isolate? Discuss types of common isolate.
9. Write an account on phase relation.
10. Write notes on any THREE of the following :
 - (a) Standard subdivisions.
 - (b) U D C.
 - (c) Add instructions.

Paper III — LIBRARY CATALOGUING THEORY

Time : Three hours

Maximum : 75 marks

Answer any FIVE questions.

All questions carry equal marks.

1. Discuss the physical forms of Library Catalogue.
 2. Describe the importance of Catalogue Codes.
 3. What is a Library Catalogue? Describe the need, purpose and functions.
 4. Distinguish the characteristics of AACR2 and CCC, with examples.
 5. Discuss how to render the Personal names, Corporate Bodies and Uniform titles.

 6. Describe the Simplified and Selective Cataloguing.
 7. Explain the various rules and procedures in filing of entries.
 8. Describe the principles of Subject Headings.
 9. Discuss the latest trends and developments in library cataloguing.
 10. Write notes on any THREE of the following :
 - (a) Main and Added Entry.
 - (b) Union Catalogue.
 - (c) Subject Headings.
 - (d) ISBD.
 - (e) CIP.
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Paper IV — INFORMATION SOURCES AND SERVICES

Time : Three hours

Maximum : 75 marks

Answer any FIVE questions.

All questions carry equal marks.

1. What is Bibliography? Discuss various types of Bibliographies.
2. Discuss the need and purpose of Bibliographical control.
3. How do you evaluate reference sources?
4. Mention various types of encyclopedias. Discuss any one in detail.
5. Write an account on Selective Dissemination of Information.
6. What is abstracting? State various types of abstracts.
7. State the importance of international information system. Discuss any one in detail.
8. What is reference service? Mention its functions.
9. Describe the functions and objectives of Documentation centers.
10. Write notes on any THREE of the following :
 - (a) Short range reference services.
 - (b) Primary sources.
 - (c) Bibliography organization.
 - (d) Translation services.
 - (e) Data Banks.

Paper V — BASICS OF INFORMATION TECHNOLOGY

Time : Three hours

Maximum : 75 marks

Answer any FIVE questions.

All questions carry equal marks.

1. Define Information Technology. Describe the impact of IT on libraries.
2. What is Software? Discuss the types and utilities of Software.
3. Describe the utilities of Information Technology in Daily Life and particularly in Libraries.
4. Discuss the importance of IT in Office Automation.
5. Explain the career opportunities and Information Technology.
6. Describe the importance of IT and Multimedia applications in Libraries.
7. Explain the areas of Internet Basics and Browsing Internet.
8. What is a Search Engine? Describe the various Search Engines in general use.
9. What are the important steps in Library Automation?
10. Write notes on any THREE of the following :
 - (a) Network
 - (b) Digital Libraries
 - (c) Search Engine
 - (d) Office Automation
 - (e) Computer Hardware.